



**Fannin County Water Authority  
Regular Monthly Meeting  
Commissioners Meeting Room  
December 13, 2017, 2:00 P.M.**

Anita Weaver called the meeting to order 2:00 P.M.

Members present were Anita Weaver, Chairwoman, Larry Chapman, Vice-Chairman, Zack Ratcliff, Larry Atkins, David Falls and Kay Kendall, Secretary. Jackie Self was absent. A quorum was present.

A motion was made by Zack Ratcliff to approve the minutes from the Regular Monthly Meeting of the Water Authority held November 15, 2017. Larry Chapman seconded the motion. The motion passed unanimously.

Tom Evans and Marvin Chance with RL Jennings & Associates, PC attended the meeting to go over the draft of the 2017 Financial Statements. Tom reported that the FCWA received a clean opinion. The financial statements present fairly, in all material respects, the respective financial position of the business-type activities of the Fannin County Water Authority, as of June 30, 2017, and the respective changes in financial position, and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America. Accounts receivable is up due to the additional service area and inventory has also grown by \$13,000.00. He suggested organizing the inventory by description, price and location. He reported the USDA loan agreement – Article 6 requires that the FCWA have an operating fund for maintaining daily business, which it has, a debt-service fund, which is the My Mountain Repay Account, and a short-lived asset fund. The debt-service fund should have an account balance of \$723.00 and will accumulate each year until it reaches \$86,700.00. The short-lived

asset fund requires a deposit of \$2,614.00 per year until it reaches \$39,200.00. The maximum amount to be accumulated within these funds combined is \$126,000.00. The USDA Bond – Article 8 also requires a fidelity bond. GEFA requires that they are supplied a copy of the financial statements within 180 days of the year-end and that they are accompanied by a Certificate of Compliance. The FCWA must show that they can afford all fixed charges. Tom explained that this is where the SPLOST dollars are very important.

Kay Kendall, Secretary suggested that the FCWA revisit the Budget to make sure that funds are available to cover the loan requirements.

Marnie Mashburn, Administrative Assistant supplied a copy of the Actual vs. Budget report to all Board Members. Collections are being monitored closely with only one issue. A certified letter was sent. Lots 90 and 91 on Robert Miller Lane each have a water tap. These properties were sold to one person who plans to build one house in the center of the two lots and requested forgiveness on one of the contracts. The FCWA Board decided to continue to bill for both taps until house plans are presented by the new owners showing location of the home.

Kurt McCord with Carter & Sloope Consulting Engineers reported that the EPD permit application was submitted, comments were received by GDOT and the sign-up process should begin soon for the Blue Bird Road extension. There's still two more easements to obtain, but they are not expected to be difficult to obtain.

A motion was made by Kay Kendall to pay invoice 17462 from RL Jennings & Associates, PC in the amount of \$3,250.00. Larry Chapman seconded the motion. The motion passed unanimously.

A motion was made by Larry Chapman to pay \$12,402.00 to T. Stanco, Inc. for the completion of the River Crest Lane extension. Larry Atkins seconded the motion. The motion passed unanimously.

The line extension to 1638 Loving Road will not be completed.

The FCWA Board decided to prospect for new business at the campground (984 Loving Road), the Barrell Company (1227 Loving Road) and surrounding areas.

A motion was made by Kay Kendall to go into Executive Session to discuss real estate. Larry Atkins seconded the motion. The motion passed unanimously.

Coming out of Executive Session, no decisions were made.

A motion was made by Larry Chapman that the meeting adjourns. Zack Ratcliff seconded the motion. The motion passed unanimously.

\_\_\_\_\_, Anita Weaver, Chairwoman

\_\_\_\_\_, Kay K. Kendall, Secretary