



**Fannin County Water Authority
Regular Monthly Meeting
Commissioners Meeting Room
February 21, 2018 2:00 P.M.**

Anita Weaver called the meeting to order 2:00 P.M.

Members present were Anita Weaver, Chairwoman, Larry Chapman, Vice-Chairman, Zack Ratcliff, Larry Atkins, David Falls and Kay Kendall, Secretary. A quorum was present.

Anita Weaver introduced Angie Arp, who will officially become part of the FCWA Board in March. She will take the place of Larry Atkins, whose term will expire at the end of February 2018. Larry Atkins was a great asset to the Board.

A motion was made by Zack Ratcliff to approve the minutes from the Regular Monthly Meeting of the Water Authority held December 13, 2017. Anita Weaver seconded the motion. The motion passed unanimously.

Marnie Mashburn, Administrative Assistant supplied a copy of the Actual vs. Budget report to all Board Members. Collections are being monitored closely with payments being made and arranged for the several leaks that occurred during the month of January. There's now 39 customers signed up for Auto-pay through the FCWA.

Anita Weaver, FCWA Chairwoman explained that the bills that will come from the City of Blue Ridge and the City of Morganton will be higher due to the leaks.

Kurt McCord with Carter & Sloope Consulting Engineers reported that the City of Blue Ridge has a leak-protection plan in place and that the FCWA may want to do something similar.

Lynn Doss with Doss & Associates reported that the sale of the Old Quarry Road property was completed in December. Regarding the Blue Bird Road extension, easements are ready to sign.

Kurt McCord reported that moving from the current drive-by, meter reading system known as automatic meter reading (AMR) to advanced metering infrastructure (AMI), in which readings are delivered straight to the office through cellular service, will be very costly. The study was concentrated on My Mountain and Hidden Valley. He explained that the cost is approximately \$25,000.00 per gateway and it will take 3 gateways for these two areas. The cost of each gateway includes the price of the gateway, a pole, installation and programming. The FCWA would have to cover the power service at approximately \$35.00 per month per gateway. The total capital investment is approximately \$125,000.00 with annual fees around \$2000.00. The FCWA Board agreed that a larger customer base will be needed before making this change.

Kurt McCord reported that Kay Kendall, Christie Arp and himself met with the people at Project Chimps (2043 Lowery Road) and the Barrell Company (1227 Loving Road). These projects will not move forward yet. Lynn Doss reported that Project Chimps functions mostly on donations and will need more funding before installing water.

Kay Kendall, FCWA Secretary reported that the RV Park (984 Loving Road) was also visited. Contact information was left on site.

Kurt McCord reported that the Dry Branch Plans are almost complete and permits will be sent out before the Regular Monthly Meeting in March. He also reported that regarding the Blue Bird Road Extension, approval was received from GDOT, Land Disturbance and the City of Blue Ridge. EPD sent comments back which have been addressed and we will move forward with the Notice to Proceed. Work will start in approximately two weeks.

Tim Stancil, with T. Stanco, Inc. reported that there is not a program in place to account for inventory as they use it, but they have used the inventory sheet to determine which materials they needed to order to complete the job (Blue Bird

Road Extension). They also explained that letters were received from suppliers revealing a material cost increase. It will not affect the material ordered for this job, but it will affect materials for future jobs. A pre-inventory purchase is recommended.

A motion was made by Larry Atkins to pre-order inventory. David Falls seconded the motion. The motion passed unanimously.

Kurt McCord recommended getting a couple water samples from the Blue Bird Road Extension area and have it tested by EPD to make sure there is no reverse affect by mixing the two water sources (Blue Ridge and Morganton). A modification to the Hidden Valley permit was sent to EPD to change the customer count and to add The City of Blue Ridge water source.

Jim Reich, with Faith Presbyterian Church USA Inc. on Blue Bird Road delivered his signed easement to Lynn Doss. He reported that construction of the church should begin in approximately 6 months. The tap size needed is undetermined.

Since there is not a rate set for the 2" meter, the FCWA will have a Special Called Meeting on Wednesday, March 7th, 2018 @ 2:00 p.m. to discuss the rate structure.

A motion was made by Kay Kendall to appoint Lynn Doss, the FCWA attorney, Carter & Sloope, the FCWA Engineering Firm and R. L. Jennings, the FCWA Accounting Firm for 2018. Larry Chapman seconded the motion. The motion passed unanimously.

A motion was made by Kay Kendall to transfer operating dollars in the amount of \$53,652.34 from the My Mountain Reserve Checking Account to the Operating Account and transfer \$125,900.00 from the Old SPLOST Checking Account to the Reserve Account to cover the USDA Bond requirements. Larry Chapman seconded the motion. The motion passed unanimously.

A motion was made by Larry Atkins to pay Salaries and Fringe Benefits for the 4th Quarter, 2017 in the amount of \$11,990.75. Zack Ratcliff seconded the motion. The motion passed unanimously.

A motion was made by David Falls to pay Carter & Sloope invoices 22651 (\$11,725.00) and 22652 (\$2,762.50). Larry Atkins seconded the motion. The motion passed unanimously.

Kay Kendall asked that the Conflict of Interest subject be added to the Agenda for discussion during the next Regular Monthly Meeting.

A motion was made by Larry Chapman that the meeting adjourns. Zack Ratcliff seconded the motion. The motion passed unanimously.

_____, Anita Weaver, Chairwoman

_____, Kay K. Kendall, Secretary