

**Fannin County Fire Department**  
**342 West Main Street**  
**Blue Ridge, GA 30513**

<b>SECTION: Job Description</b>	<b>Policy # 2.8</b> <b>Page: 1 of 3</b>
<b>SUBJECT: Firefighter Duties</b>	<b>Approved By:</b>
<b>References:</b>	<b>Implemented:09/2010 Revised:</b>

**A. Purpose/Objective:**

The purpose of this guideline is to define the required duties and responsibilities of all firefighters in the Fannin County Fire Department.

**B. Policy:**

A firefighter's first and foremost responsibility is that of protecting life and property through the prevention and extinguishment of fires and taking precautions to prevent re-ignite. Secondary to these are the preservation of evidence to determine the cause of the fire and inspection surveys for pre-fire planning.

**C. Procedure:**

1. The firefighter is responsible to their immediate and superior officer for the proper and efficient performance of their duties.
2. The firefighter is responsible for learning and obeying any rules, regulations, SOP/SOG's, personnel policies, etc. that may be set forth for the Department, as well as maintaining any required certifications.
3. The firefighter is responsible for learning the roads, streets, and physical features found within their assigned battalion.
4. The firefighter shall report to the Incident Commander immediately upon arrival to any emergency scene. No freelancing will be tolerated.
5. The firefighter shall exercise precautionary measures to avoid injury while in the performance of duties.
6. The firefighter shall report any accident, illness, or injury that occurs on an emergency scene, training exercise, or at any other Fire Department related function.

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**C: Procedure continued:**

7. The firefighter shall notify the appropriate Battalion Chief of any changes in residence, phone number, contact information, etc.
8. The firefighter shall respond to any and all emergency calls within their assigned battalion that they are able to and to perform any duties that they have been trained to perform. These duties may include:
  - a. Utilizing fire suppression tools and equipment.
  - b. Perform rescue operations.
  - c. Perform automobile extrications.
  - d. Perform CPR/First Aid or higher level of patient care.
  - e. Perform salvage and overhaul operations.
  - f. Assist Law Enforcement with traffic control.
  - g. Assist SAR Team with search and rescue operations.
  - h. Assist EMS crews with patient care.
  - i. Perform any other duties needed.
9. The firefighter shall develop skills in fire suppression, auto extrication, CPR/First Aid and participate in training and drills as required.
10. The firefighter shall be familiar with the location and function of all equipment on their assigned apparatus, as well as keep the apparatus, tools, and equipment in a clean and serviceable condition at all times.
11. The firefighter shall keep their assigned station and premises neat, clean, and in good standing order.
12. The firefighter shall know basic safety inspection procedures and perform safety inspections if needed.
13. The firefighter shall instruct the general public on fire hazards and dangers.

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**C: Procedure continued:**

14. The firefighter shall not release the cause of any fire to an individual from the general public. All such inquiries shall be directed to the Public Information Officer, Incident Commander or Fire Chief.

15. The firefighter shall accept the responsibility to act in a higher position of rank if requested or needed.

16. The firefighter shall not falsify records, deceive or make misleading statements, or willfully mutilate records, equipment, or apparatus.

17. The firefighter shall perform other duties as assigned and/or needed.