

Fannin County Building Department



Permitting Process Checklist

Building Permit for Residential

Copies of the following:

- DEED TO PROPERTY OR LEASE (IF LEASE MUST HAVE APPROVAL LETTER FROM PROPERTY OWNER)
 - PROPERTY SURVEY (IF SURVEY ON PROPERTY EXISTS)
 - PROPOSED STRUCTURE BUILDING PLANS
 - ALL PROPERTIES LINES AND PROPOSED PROJECT MUST BE MARKED ON PROPERTY.
 - EXACT DIRECTIONS TO THE PROPERTY WITH GATE CODE #
 - APPLY FOR A DRIVEWAY PERMIT IF NEW DRIVEWAY CONNECTS WITH COUNTY ROAD
 - A COPY OF APPROVED SEPTIC PERMIT OR (SEWAGE EVAL. IF REQUIRED) (SEPTIC? CALL 706-632-3024)
 - SITE PLAN IF REQUIRED (TERTIARY OR STATE WATERS) (MARKED FLOODPLAIN IF APPLICABLE)
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Building Permit inside Blue Ridge City Limits

Copies of the following:

- CITY OF BLUE RIDGE APPROVAL (MUST HAVE ALL APPROVALS W/ BRC TO BEGIN APPLICATION W/ FC)
- DEED TO PROPERTY OR LEASE (IF LEASE MUST HAVE APPROVAL LETTER FROM PROPERTY OWNER)
- PROPERTY SURVEY (IF SURVEY ON PROPERTY EXISTS)
- PROPOSED STRUCTURE BUILDING PLANS
- ALL PROPERTIES LINES AND PROPOSED PROJECT MUST BE MARKED ON PROPERTY.
- EXACT DIRECTIONS TO THE PROPERTY
- APPROVED CITY OF BLUE RIDGE WATER AND SEWER TAP OR (APPROVED SEPTIC IF APPLICABLE)
- SITE PLAN IF REQUIRED (TERTIARY OR STATE WATERS) (MARKED FLOODPLAIN IF APPLICABLE)
- ALL PROPERTIES AND PROPOSED PROJECT MUST BE MARKED.

FAQ

- COUNTY BUILDING SETBACKS: 15 FT FROM PROPERTY LINE, 35 FT FROM RD RIGHT OF WAY, 50 FT FROM STATE WATER
- 911 ADDRESSING - 706-632-8984 ONCE YOU HAVE YOUR FOUNDATION COMPLETE YOU MAY CALL FOR YOUR ADDRESS.
- CONSTRUCTION SHOULD NOT BEGIN UNTIL PERMIT IS APPROVED AND ISSUED.

If you have any questions, please call our office 706-632-8361